

To: Parent/Carer

**Gofynnwch Am:**

**Please Ask For:**

**Rhif Est:**

**Telephone N°:**

**Ffacs:**

**Fax:**

**E-Bost:**

**E-Mail:**

**Cylchlythyr:**

**Circular:**

Lisa Kidner

[cateringservices@rctcbc.gov.uk](mailto:cateringservices@rctcbc.gov.uk)

Fy  
ngyf: LK  
My Ref:

Eich Cyf:  
Your  
Ref:

Dyddiad: 02/09/2024  
Date:

Dear Parent/Carer,

### **Re. Primary Free Breakfast Club – September 2024**

You should only send your child(ren) to the primary free breakfast club if you have completed the on-line registration and have secured a place.

The following webpage contains a compilation of Frequently Asked Questions (FAQs) relating to the primary free breakfast club provision: -

#### [Frequently Asked Questions for Parents/Carers August 2024](#)

If you have successfully secured a place for the primary free breakfast club, you should have received a summary page at the end of your booking, which provided a reference number, and providing a correct email address was provided, you should also have received a confirmation email. If you completed your application but remain unsure as to whether you have secured a place, please contact your school administrator who have the facility to check for you.

If you have applied for a breakfast club place for your child(ren), but will not be making use of the provision, please contact your school to allow them to free up the space for other children who do need the facility.

If you have registered your child(ren) to use free breakfast club, but they do not attend, the place offered may be removed, and offered to another family who do need the facility. Your school will be monitoring attendance and monitoring children who are not consuming a breakfast.

**Addysg a Gwasanaethau Cynhwysiant/Education and Inclusion Services** Ffôn/Tel: 01443 744000  
Canolfan Menter y Cymoedd, Parc Hen Lofa'r Navigation, Abercynon CF45 4SN  
Valleys Innovation Centre, Navigation Park, Abercynon CF45 4SN

**Gaynor Davies**

Cyfarwyddwr Addysg a Gwasanaethau Cynhwysiant | Director of Education and Inclusion Services

#### **Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages**

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.  
We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.



**MAE EICH DATA O BWYS** [www.rctcbc.gov.uk/diogeludata](http://www.rctcbc.gov.uk/diogeludata)  
**YOUR DATA MATTERS** [www.rctcbc.gov.uk/dataprotection](http://www.rctcbc.gov.uk/dataprotection)



If you have any questions, please do not hesitate to contact your school administration support.

Yours sincerely

A handwritten signature in black ink that reads "L.J. Kidner". The signature is written in a cursive style with a small dot above the 'i' in "Kidner".

Business Manager for Catering Services