



Ysgol Gynradd Gymraeg Penderyn.
Cluster Transition Plan

Approved by Governing Body: 18/10/22

Signed (Chair of Governors): Mrs P Oliver

Signed (Headteacher): Mr A Wood

Review Date: Autumn 2023

Current Transfer Plan
Ysgol Gyfun Rhydywaun Cluster

This Current Transfer Plan (CTP) is a joint agreement between the following schools:

Ysgol Gynradd Gymraeg Abercynon
Ysgol Gynradd Gymraeg Aberdar
Ysgol Gynradd Gymraeg Penderyn
Ysgol Gynradd Gymraeg Rhyd y Grug
Ysgol Gynradd Gymraeg Santes Tudful
Ysgol Gyfun Gymraeg Rhydywaun

Aim of the Scheme

In order to realize the above schools' aims of providing a first class Welsh medium education, we aim to ensure that pupils at the end of Key Stage 2 and the beginning of Key Stage 3 benefit from the transfer procedures offered so that they can settle in easily to school combined responding fully to the new educational and social experiences. This means that the scheme promotes curriculum continuity and progression and also in the pastoral care given to pupils and facilitates the way towards academic progress.

The essence of the plan is to set out how we are working together to achieve the above aims. In accordance with the guidelines given the plan will be reviewed regularly.

The Plan sets out the actions to be taken in accordance with the following core requirements provided by the Welsh Assembly Government:

1. Manage and co-ordinate the transition process
2. Joint curriculum planning
3. Ensuring continuity of teaching and learning approaches
4. Ensure consistency in assessment, monitoring, and tracking of pupil progress by comparison with prior attainment
5. Evaluate the impact of the policy and improvement plans on standards.

In addition to the core requirements above the plan sets out how we will work together to ensure effective transition arrangements in the following areas:

1. Pastoral links to meet pupils' personal and social needs
2. Share information on pupils' achievements and attainment
3. Communicate the learning needs of individual pupils

In each case, the plan sets out the ongoing and ongoing work on transition from Key Stages 2 to 3. If areas for further development are identified we will agree annual priorities and work on them together during the plan period.

Manage and co-ordinate the transition process

The Headteachers of all the schools and the Assistant Headteacher of Rhydywaun meet regularly, at least once a term. Group members carry out an annual review of the transition plan at the end of the school year, considering the progress made and agreeing the year's priorities. School governing bodies will need to agree the recommendations arising from the review.

Within the Governing Body of each school a representative of the Steering Group will provide the Body with regular feedback on the latest transfer developments.

There are nominated governors for transition on the governing bodies of each school.

Transfer Co-ordinator

Arwel James has been appointed Transition Co-ordinator, and will be promoting the work of the steering group, and in particular advising on:

- Monitor progress on the key areas for improvement identified in the plan
- The best way to ensure that there are regular opportunities to involve parents / carers and pupils in feedback and planning
- How to ensure effective links to local authority led work
- Any action to meet the requirements set out in Assembly Government guidance in connection with the review and publication of the Transition Plan.

Mr Arwel James will be working closely with the Head of Year 7's Progress and Wellbeing, Mrs Leana Stansfield. Arwel James is responsible for the transfer arrangements, including arranging meetings and activities, primary visits, and transferring information about Ysgol Gyfun Rhydywaun.

The Head of Progress and Wellbeing will be working with Arwel James from June. Mr Arwel James and Mr Gethin Smallwood, ALNCo, will be responsible for collating and cascading pupil information.

1. Shared curriculum planning

The cluster transfer policy states that we provide opportunities for Ysgol Gyfun Gymraeg Rhydywaun departments to meet with teachers from the primary schools in order to promote subject understanding across Key Stages 2 and 3.

Curricular co-operation is currently seen through:

- **Variety of sections at Ysgol Gyfun Rhydywaun through the school website - Page Yr.6**
- **Non-core subject transfer visits to promote good practice eg in the past - Geography and Music; Technology and Information Technology; Art and Drama; Science, Food Technology and History, Spanish**
- **Areas of learning and experience in joint planning**
- **Standardization and moderation meetings in the core subjects**
- **Hold joint INSET sessions**

2020-2022 development areas

Target	Who	When	Success Criteria
Collaborate with the new curriculum	MDaPh / Primary	November - July	2 planning meetings for each C & S during the academic year 2021-22

2. Ensure continuity of teaching and learning approaches

We believe that ensuring continuity of learning and teaching is vital in promoting effective transition between key stages. The work done in relation to teaching and learning techniques is appreciated by all partnership

schools. There is collaboration between the schools on these approaches, while at the same time providing an opportunity to expand on the specialist provision of different members of staff.

Continuity in teaching and learning methods is currently promoted through the following activities:

1. Year 6 teachers are given the opportunity to visit lessons and observe teaching styles for Year 7, giving them the opportunity to cascade their findings to secondary sector staff.
2. Year six of the primary partners will be given the opportunity to come to Rhydywaun for a taster of secondary lessons. Teachers are welcomed to these lessons to observe and give them the opportunity to discuss any relevant issue that may arise.
3. Partnership schools are more than happy to share equipment with each other to promote continuity in teaching and learning approaches eg science / ICT equipment.
4. The use of a cluster organizer was piloted by pupils in the partnership's primary schools to encourage pupils to be active in improving their own progress by taking responsibility for their work and homework tasks.
5. Transition Working Group with a member from each school attending to agree strategies for delivery in each school. We share information from NAiD, Complete Learner, Rhydywaun Voice and Rhydywaun Road activity.
6. Agreed resources used in Primary Cluster eg cluster posters created and displayed in all cluster schools.

Areas of development

Target	Who	By When	Success Criteria
Collaboration on Llais Rhydywaun / Voice 21 strategies	DGR / Primary	Continue	Meet Term Time
Digital pioneers scheme, training led by Rhydywaun in partnership with Digital Communities Wales	LD / DGW / Primary	Continue	Activity with Yr.6

3. Ensure consistency in the assessment, monitoring, and tracking of pupil progress by comparison with prior attainment

Extensive use is made of prior knowledge of the pupils when they enter Year 7 in Rhydywaun. The information will be used to set targets for the end of Key Stage 3 and for the end of Key Stage 4. The accuracy of these statistics is therefore essential and the current information received is outlined below, together with the fields for development.

1. Teachers in the sectors are given the opportunity annually to come together to monitor and assess pupils' work in Year 7. Books are viewed and there is an opportunity to discuss with pupils individually and in groups. Any examples of underachievement or significant progress are discussed with teachers at Rhydywaun. This happens on the day of the visit.
2. Similarly visits are made by members of the Additional Learning Needs to identify pupils with educational needs and to determine the best ways of meeting those needs.
3. Rhydywaun will receive information about the end of Key Stage 2 grades from the primary partners, along with the results of Literacy and Numeracy Tests.
4. There are joint meetings for the standardization and moderation of Key Stage levels and for the preparation of a portfolio of work spanning the whole range of levels promoting consistency in the assessment of pupils across the schools and across key stages.

2020-22 development areas

Target	Who	By When	Success Criteria
Hold moderation and moderation meetings where relevant	Rhydywaun core departments, Year 6 teachers in the Cluster schools,	Summer Season	Meetings held. Minutes and action points from the meetings cascaded to teachers in the cluster schools. Agreed understanding of the standards. Consistency in the assessments of the cluster schools.
Extend the ALN provision between Rhydywaun and the primary schools, with coordinator meetings in Rhydywaun to discuss the provision, methodology, and resources for these pupils.	ALN Co-ordinator Rhydywaun, Primary Co-ordinators	Spring Term	Information is shared effectively which enables pupils to settle in Rhydywaun with the right help and support.

4. Evaluate the impact of the policy and improvement plans on standards.

Here is a summary of how we will evaluate the impact of the scheme over the next three years. The annual project targets can be evaluated. The following should be considered:

- 1. Governors are regularly reported and reviewed by the nominated governors.**
- 2. Particular emphasis is placed on standards when discussing pupils' progress and information regarding end of key stage attainment is shared with the cluster.**

5. Pastoral links to meet pupils' personal and social needs

There needs to be successful pastoral transfer, successful curricular transfer, and ensuring that pupils have the opportunity to progress in the secondary sector. A full pastoral transition program is in place, and the program is evaluated annually by Year 7 pupils. Any achievable recommendations are acted upon. The following areas are currently part of the Rhydywaun pastoral transfer program:

- 1. There is an open evening for parents and year 6 pupils to see the school in action.**
- 2. The Assistant Headteacher (AEJ) will meet the pupils in Year 6 in November and January before transfer, introducing the school to the pupils. He will meet them again in May with the Head of Year 7 Progress and Wellbeing to disseminate information about the induction day and induction course at Llangrannog. He will also receive information from the teachers about the pupils.**
- 3. Induction days are held in June which gives pupils the opportunity to meet their new classes and tutors, as well as experience lessons in Rhydywaun. A meeting for parents is held in the evening.**
- 4. Sporting competitions are held eg rugby / netball competition**
- 5. During the third week of term a residential course is held at Llangrannog Urdd Camp.**
- 6. Aspects of transition are discussed at the year forum and School Council meetings, and recommendations implemented if possible.**
- 7. Members of the Sixth Form are used as mentors during the visiting days, as officers in Llangrannog, in the classroom, and on the reading scheme for the target group. The mentors are available to listen to the concerns of Year 7 pupils and offer them support. Some Sixth Formers are trained by Bullies Out.**

2020-22 development areas

Target	Who	When	Success Criteria
'Question Time' visit and the digital pioneers for Year 6 pupils in primary schools.	AEJ, Sixth, Yr.9 / 10 ICT pupils	Spring 2022	Year 6 pupils had the opportunity to ask about the school and discuss any concerns. Collaboration on a program project.
Arrange an additional Pastoral Parents Evening for parents to meet with the form tutor for feedback on how pupils settle in at school.	AEJ, Head of Year 7 Progress and Wellbeing, Year 7 form tutors, ALNCo.	Spring 2022	Parents of Year 7 pupils have received feedback on how pupils have settled in school. Parents have had the opportunity to meet with the LSP and ALNCo to discuss necessary support and interventions.
Can be made virtual if needed			
Year 5 pupils to come to Rhydywaun for an Arts afternoon	Year 5 pupils, Drama, Music, Art sections.	To be confirmed. Spring season	Pupils have visited and undertaken various activities.
Visit day for Year 6 pupils.	Year 6 pupils, Rhydywaun sections.	To be confirmed.	Pupils have visited and enjoyed the lessons of Rhydywaun.
Cross School PE activity	Department of Physical Education	Summer 2022	
Induction days for Year 6 pupils and a parents' evening to pass on information about induction arrangements.	Rhydywaun Teachers, Year 7 Tutors	June 2022	Pupils have visited the school, met other pupils in their registration classes and tutors and have had a taste of lessons. Parents have received information about the school and the transition process.
Can be made virtual if needed			
Llangrannog Transition Course	Year 7 LSP, tutors, Sixth Form SWOGS	2022	Pupils 'and parents' views on the experiences are gathered through a transfer questionnaire. Well attended the transition course and enjoyed the experience.
Development of virtual resources making it impossible to run a normal scheme due to the COVID situation.	AEJ, Rhydywaun Departments, Year 7 LSP	Continue	Resources available that will replace any activity that cannot be sustained due to the COVID situation
Resources to be provided through the Yr.6 website on the Rhydywaun website			

6. Share information on pupils' achievements and attainment which complements the statutory information

It is essential that the secondary school is fully informed about pupils in order to get a complete picture of the pupil. The current information is collected by Arwel James, Mr Gethin Smallwood and Year 7 LSP during her visits to

the primary schools. Teachers in the cluster schools have a good understanding of the organization of Rhydywaun in terms of grouping Year 7 pupils which means that the pupils are placed in the correct teaching groups. The information below is used by AEJ to determine enrollment classes and teaching groups. KS2 teacher assessment results and National Test results are also used when placing pupils in their ability groups.

1. Information is available on:

- Pupil achievement
- Relevant family background eg siblings, court exclusion, home language
- Children in the care of the authority or in need
- Behavior
- Effort and motivation
- Interesting interests
- Outstanding achievements outside school
- Extracurricular information such as sports and music
- Health problems

The Head of Progress will then collate the information and, with the co-operation of the Leadership Team, will cascade the relevant information to the relevant staff. Any confidential information received will remain confidential on the basis of need to know.

1. The ALNCo will receive information about some pupils' backgrounds and decide on a course of action if necessary. The information will be shared with the Head of Progress and any other relevant member of staff.

1. The School Nurse meets with Arwel James and Year 7 LSP to discuss pupils with medical problems.

7. Inform the learning needs of individual pupils

In accordance with point 2 above, the visits below are provided to ensure that the secondary school receives the necessary information and is able to plan for meeting the needs of these pupils. Relevant staff information is cascaded by the ALNCo and information is also available to Rhydywaun staff, where relevant.

The current visits are:

- 1. There are visits by members of the Additional Learning Needs Department to identify pupils with educational needs and to determine the best ways of meeting those needs.**
- 2. Other visits take place as required with information shared if applicable eg external agencies.**

2020-22 development areas

Target	Who	By When	Success Criteria
Invite representatives from the secondary sector to the statutory reviews of year 5 and 6 pupils, and similarly invite primary teachers to the statutory reviews of year 7 pupils.	ALNCo, years 5 & 6 teachers, LYP7 Rhydywaun	Ongoing	Representatives have attended meetings. Information is shared effectively between schools. Accurate support provided and pupils making progress as a result.


Ensure coordinators meet regularly to share information. Hold a seasonal seminar.	Cluster ALNCo	Seasonally	Seminars held termly. Information is shared effectively and consistently.
Establish the use of Provision Maps software as part of ClassCharts to harmonize the recording and transfer of pastoral information, ALN as well as single page profiles.	AEJ to provide training for Y6 teachers	December 2021	Year 6 teachers confident in using the Provision Maps system especially when recording past issues and single page profiles.

On behalf of the cluster school governors the contents of the plan were agreed:

School: Rhydywaun

Name: Arwel James

Llofnod:



Dyddiad: Hydref 2020