

Constitution

NAME OF GROUP

Penderyn Parent, Teacher and Friends Association

Aims

- To support and encourage fundraising and activities on behalf of all young people at Penderyn Primary School. To ensure that young people have access to stimulating, developmental, educational activities that would not normally be provided by statutory agencies.

Objectives

- To uphold equal opportunities for all
- To ensure and promote an inclusive service that meets social inclusion, equal opportunities and extending entitlement agendas.

Membership of the Management and Fundraising Committee

- Full Membership shall be open to all people of 18 years and over who support the aims of the group. (Parent, Teacher and Friends of the School). Those in direct contact with children during activities must hold an enhanced Criminal Disclosure & Barring (Enhanced) record. (As stipulated by Rhondda Cynon Taff Policy & Guidelines).
- The committee will consist of no less than three and no more than twenty members.
- The committee hereinafter constituted shall have the right:- "for good or sufficient reason to terminate the membership of any member; the member concerned shall have the right to be heard by the committee before any final decision is made.

Committee

- The members of the committee shall hold office until the conclusion of the Annual General Meeting next after re-election or co-option.
- The committee may nominate a working party at any time to further the aims of the Committee.

Procedure at Meetings

- The Secretary shall keep a full record of proceedings at every meeting.
- There shall be a quorum of at least two-thirds membership of the Partnership/Committee present to vote on decisions, while co-opted members have no right to vote, their opinions will be given due consideration.

Annual General Meeting

- There shall be an Annual General Meeting of the Committee in each consecutive year or as soon as practicable thereafter.
- The AGM must be called after a yearly period and no later than fifteen months from the last AGM.
- The officers shall call every Annual General Meeting.
- Before any other business is transacted at the first Annual General Meeting,

the persons present shall appoint a Chairperson of the meeting. The chair person shall be the chairperson of subsequent Annual General Meetings, but if he/she is not present, before any other business is transacted, the persons present will appoint a Chairperson of the meeting.

Finance

- Signatories on any bank account in the name of the group shall consist of any two out of three names signatories. The signatories shall be full members of the Committee
- The treasurer will keep an accurate account of funds into the Committee and all receipts and records of expenditure. An audited statement of accounts will be presents at each Annual General Meeting.

Dissolution

- If a decision is made to dissolve the group any money raised, after any debts in the name of the group have been paid, the group shall have the power to dispose of any assets remaining. Any such assets shall be distributes and used for similar charitable purposes or to projects with similar aims and objectives.

This is the Constitution of the "Pendervn Parents, Teacher and Friend Association"

Date 29/9/23

Signed Chairperson M. Amos

Date 29/9/23

Signed Secretary Al Wood

Date 29/9/23